



## IRISH MULTIPLEX CINEMAS

### Request to access Personal Data: Data Protection Act 1988 and Data Protection (Amendment) Act2003

**Important: A photocopy of your proof of identity (e.g. passport or driver's licence) and a photocopy of proof of address (e.g. utility bill) must accompany this Access Request Form (see Note below).**

#### Section A - please complete this section

**Full Name**.....

**Postal address**

.....  
.....  
.....  
.....

**Telephone/e-mail\***

.....(include area code)

\* we may need to contact you to discuss your Access Request

#### Section B - please complete this section

I, .....[insert name] wish to have access to data that I believe IMC retains on me as outlined below (please include the name of service(s) and any account / reference number relevant to your access request)

.....  
.....  
.....  
.....  
.....  
.....

Signed.....Date.....

Checklist: Have you:	Yes	No
1. Completed the Access Request Form in full?	<input type="checkbox"/>	<input type="checkbox"/>
2. Attached a photocopy of proof of your identity and address?	<input type="checkbox"/>	<input type="checkbox"/>
3. Signed and dated the Access Request Form?	<input type="checkbox"/>	<input type="checkbox"/>

If you have ticked **No** to any question above we regret we cannot process your request.

Please return this form to: **Astor House, 29 Lower Georges Street, Dun Laoghaire, Co Dublin**

Note: we require proof of the applicant's identity and address to ensure that the person making this access request is acting legitimately

**Office Use only:**

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